

Presenters name:	
Substance (50%) <ul style="list-style-type: none"> <li>• did the talk convey the key message clearly</li> <li>• was the overall message a correct representation of the topic, and were the details correct and accurate</li> <li>• was the material at a suitable level for the audience</li> <li>• did the speaker avoid the use of jargon and technical details</li> <li>• was the presentation engaging and did the presenter keep the attention of the audience</li> <li>• did the presenter start and finish strongly</li> </ul>	Marks out of 50:
	Comments:
Slide (20%) <ul style="list-style-type: none"> <li>• was the material included in the slide accurate</li> <li>• were the slides clear and well laid out</li> <li>• did the slide help convey the key message</li> </ul>	Marks out of 20:
	Comments:
Articulation and clarity of speech (20%) <ul style="list-style-type: none"> <li>• did the presenter speak clearly</li> <li>• did the present use effective body language</li> <li>• did the presenter direct their attention to the audience</li> </ul>	Marks out of 20:
	Comments
Timing (10%) <ul style="list-style-type: none"> <li>• did the presenter allocate their time well and proportionate to what they were aiming to convey</li> </ul>	Marks out of 10:
	Comments:

- 0-29%: outright fail
- 30-39%: very little appropriate material, poorly presented
- 40-49%: third class: basic understanding but inaccuracies and omissions
- 50-59%: lower second class: generally accurate but not well developed
- 60-69%: upper second class: accurate, well structured and clear
- 70-79%: low first: comprehensive, clear, insightful
- 80%+: upper first: thorough, clear, insightful, very well executed